

**OFFICE OF THE SECRETARY AND CHIEF ELECTORAL OFFICER  
MAHARASHTRA STATE**

**TENDER NOTICE**

No. ELR-2010/C.R. No.57/2010/33  
GENERAL ADMINISTRATION DEPARTMENT  
MANTRALAYA, MUMBAI – 400 032.

Dated the 15<sup>th</sup> March 2010

1. Separate Sealed Tenders are invited by the undersigned from ISO 9001 certified firms which are capable of handling large-scale printing works in Two Envelopes System for the jobs briefly described below for 288 Assembly Constituencies of Maharashtra.
2. Brief description of jobs to be done is as under:-

Sr. No	Job description	Estimated quantity of Printouts.	Remarks
1.	To print and supply Photo Electoral Roll and other similar type of printing works on standard A4 size paper in Black and White from PDF file stored in any types of storage device for 288 Assembly Constituencies of Maharashtra with sorting and binding and delivery at district headquarter of the respective districts in the State of Maharashtra for the period of one year from the date of agreement	The estimated quantity of printouts with regard to the Photo Electoral Rolls will be approximately 6.00 crores printouts for Draft Photo Electoral Roll 2010 and about 8.00 crores in Final Photo Electoral Rolls 2010. This quantity is subject to change.	The successful bidder will have to however, carry out all the printing works including Photo Electoral Rolls and other printing work entrusted to it by the Secretary & Chief Electoral Officer within a period of contract. The contract will thus be for the time period and the successful bidder will be responsible for the work entrusted to it by the Secretary & Chief Electoral Officer within that time period.

3. The tenders are to be submitted in prescribed tender form for the job specified above and blank tender form can be obtained from the office of the undersigned on payment of a sum of Rs.1000/- by cash or demand draft drawn in favour of Under Secretary, General Administration Department during 11.00 a.m. to 4.00 p.m. from 15<sup>th</sup> March 2010 to 5<sup>th</sup> April 2010 (Excluding State Government holidays)
4. The tenders shall be accepted in the office of the undersigned from 15<sup>th</sup> March 2010 to 6<sup>th</sup> April 2010 during 11.00 a.m. to 4.00 p.m. (excluding State Government holidays)
5. The tenderer will have to deposit earnest money of Rs.2,50,000/- in the form of Bank Demand Draft payable to Under Secretary, General Administration Department.
6. The firms having a turnover of at least Rs.5.00 Crore only from Printing Business per annum separately for each of the Financial Years 2007-2008 and 2008-2009 shall be eligible to quote.

7. The Technical Envelopes will be opened on 6<sup>th</sup> April 2010 at 4.30 P.M. and The Price Bid Envelopes will be opened on 9<sup>th</sup> April 2010 at 4.00 P.M in the office of the undersigned. The tenderer or their representatives may remain present if they so desire.
8. A pre-bid meeting will be held on 26<sup>th</sup> March 2010 in the Chamber of Secretary and Chief Electoral Officer, Room No.624 (Annex), 6th Floor, Mantralaya, at 4.00 P.M.
9. Tender should remain valid for acceptance for 90 days.
10. The Secretary and Chief Electoral Officer reserves right to reject or accept any or all tenders without assigning any reasons therefor.
12. The bidder should have own printing setup having the capacity to print 10 lakh pages in a day, calculated on the basis of two shifts operation.
13. The Secretary and Chief Electoral Officer reserves the right to extend or to reduce the validity of Tender.
14. The firm will have to carry out the printing work in the Mumbai Metropolitan Region Area. However; printing work can also be carried out beyond Mumbai Metropolitan Region but within the state of Maharashtra with a specific permission of the Secretary and Chief Electoral Officer.

(Debashish Chakrabarty)  
Secretary and Chief Electoral Officer,  
Maharashtra State.